Documents to Accompany applications/nominations for Fit and Proper tests

In order to for CBS to carry out its fit and proper assessment on individuals holding substantial interests, directors, Managing Directors/Chief Executive Officer, Managing Agents and Members of a Credit Union to be elected on the Supervisory Committee, the following documents and information are required to be provided to the Central Bank of Seychelles, together with the Personal Questionnaire filled in.

Note that categories of acceptable certifiers are notary public, attorney-at law and judges.

- Personal Information form **(see attached),**
- Original bankers' reference or reference from a Credit Union as per question 30 of the Personal Questionnaire,
- Curriculum Vitae,
- Certified true copy of certificates pertaining to higher academic qualifications and professional qualifications in relation to question 14 and 15 of the Personal Questionnaire,
- Original, certified true copy of proof of residential address (e.g. utility bills) which should not be older than 3 months from the date of application, with the full contact details of the certifier,
- Certified true copy of passport/identification card, and a recent photograph certified at the back stating true likeness of the individual as per question 31 of the Personal Questionnaire,
- Two written character references,
- Original/certified true copy of an affidavit as per question 29 of the Personal Questionnaire duly signed and dated by the individual stating convictions for crimes, past or present involvement in managerial function in a body corporate or other undertaking subject to insolvency proceedings or personal bankruptcy filings, if any,
- Original Police Clearance Certificate from country of residence,
- Tax Clearance Certificate - Tax Clearance Application Form **(see attached)** to be completed and submitted to the Seychelles Revenue Commission in the case of residents. For non-residents, the proposed director should submit a tax clearance certificate from the country of origin,

- Original/certified true copy of declaration of being/not being a Politically Exposed Person **(see attached)**,
- List of connected persons of the applicant as per question 26 of the Personal Questionnaire, and also provide their Personal Information form **(see attached)** and certified identification documents.